

## Technical Set Up for Bernadette McClelland

**Presentation Format** - Bernadette's presentation relies on having the right audio and visual setup.

To that point, she always brings her own laptop (MacBook Pro) with the appropriate output adaptor and her own clicker. Her presentation is in Keynote with a spare backup on a USB drive and she prefers to have her Apple Mac on stage with her because she may want to make changes on the fly to emphasis points the audience finds valuable.

Whilst Keynote is her preferred platform, please let her know a week in advance if you wish it to be in the PPT format and she will convert it.

Please email her at [bernadette@bernadetteemcclelland.com](mailto:bernadette@bernadetteemcclelland.com) with the subject line: Keynote Conversion.

**Sound and Visuals** – Bernadette prefers a lapel microphone or headset, preferably not hand-held, and because she may use sound running from her presentation, a good quality audio system. Please provide a regular 3.5mm sound lead and either a VGA or HDMI cable. She does carry both adapters/dongles, just in case.

Please provide playback capability. Bernadette will bring one or two audio files via portable drive, and she may ask the technician to play them on her verbal cues and would appreciate a 20-minute sound check with your tech crew to test microphone and step through the audio cues of her presentation.

Due to her visual slides, a high-definition screen projector will provide an even better experience for the audience.

**Platform** – Bernadette doesn't use a lectern, so please place to the side of the stage for maximum space and the stage to be no more than 12 feet from the front row for maximum effect and interaction. Please provide water (2 bottles of water preferably).

**Lighting** - Daylight or maximum lighting to generate the right energy.

## Travel for Bernadette McClelland

Bernadette travels from Melbourne, Australia and flies economy in Australia and NZ. Over 4 hours, she flies business class.

Thank you in advance and here's to an amazing event for you!